

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – JUNE 10, 2021**

**CALL TO ORDER.** Mayor Paul Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderwoman Susie Johnson	Alderman Joe Prince
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Ashley Armbruster	

Absent: Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderwoman Johnson to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See attached report.

**STAFF REPORTS.**

David Bova – Community Development Administrator (see attached report)

Gary Roth – Field Operations Supervisor (see attached report)

Kenny Steiger – Fire Chief (see attached report)

**COMMITTEE REPORTS.** Alderwoman Armbruster reported that fireworks will be going on in the park on Friday, June 25 and the Movie in the park event on Saturday, June 26. The next Park Board Meeting will be Monday, June 28, 2021.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – May 27, 2021
- Minutes – Work Session - May 27, 2021
- Approval of a liquor license request for Price & Leftridge Retail Partners DBA: Ste. Genevieve Save-A-Lot, 11306 Save-A-Lot Drive, Ste. Genevieve, MO 63670
- Approval of a street closure request from the City of Ste. Genevieve for June 18, 2021 from 3:00 to 8:00 p.m. for the BIG BAM week long bicycle ride ending site celebration.

- RESOLUTION 2021 – 45. A RESOLUTION RE-APPOINTING BARBARA BASLER-PETERSON TO THE STE. GENEVIEVE PARKS AND RECREATION BOARD.
- RESOLUTION 2021-46. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A FARM LEASE AGREEMENT WITH ROBERT DONOVAN FOR AN AGRICULTURAL OPERATION ON CITY OWNED PROPERTY LOCATED EAST OF FRONT STREET.

A motion by Alderman Jokerst, second by Alderman Eydmann approving the Consent Agenda as presented. Motion carried 7-0-1 with Alderman Smith absent. (Alderman Donovan abstaining from Resolution 2021-46.)

**OLD BUSINESS.**

**BILL NO. 4432. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERN BAUMAN CONTRACTING COMPANY OF STE. GENEVIEVE, MISSOURI FOR THE “2021 PAVING PROGRAM” AT A PRICE OF \$51.29 PER TON DELIVERED. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4432 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Joe Prince, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Gary Smith Motion carried 7-0-1. Thereupon Bill No. 4432 was declared Ordinance No. 4352 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4433. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 520 STREETS, SIDEWALKS & OTHER PUBLIC PLACES, ARTICLE II EXCAVATION IN PUBLIC STREETS, SECTION 520.140 WORK TO COMPLY WITH SPECIFICATIONS AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderwoman Johnson, Bill No. 4433 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**BILL NO. 4434. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH RITTER PAINTING SERVICES, LLC. OF STE. GENEVIEVE, MISSOURI FOR THE “FIREHOUSE PAINT PROJECT” IN AN AMOUNT OF \$35,800.00. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Jokerst, Bill No. 4434 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion was made by Alderwoman Johnson, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4434. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4434 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Gary Smith., Motion carried 7-0-1. Thereupon Bill No. 4434 was declared Ordinance No. 4353 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4435. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL DESIGN SERVICES WITH COCHRAN ENGINEERING FOR ELECTRICAL SYSTEM DISTRIBUTION MODIFICATIONS AT THE WATER PLANT. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Raney, second by Alderman Eydmann, Bill No. 4435 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion was

made by Alderwoman Johnson, second by Alderman Prince to proceed with the second and final reading of Bill No. 4435. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4435 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Gary Smith., Motion carried 7-0-1. Thereupon Bill No. 4435 was declared Ordinance No. 4354 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4436. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH MB CONSTRUCTION, LLC FOR THE WATER MAIN REPLACEMENT PROJECT (21-8555) IN AN AMOUNT NOT TO EXCEED \$201,609.00. 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson., second by Alderwoman Armbruster, Bill No. 4436 was placed on its first reading, read by title only, considered and passed by a 5-2-1 vote of the Board of Alderman with Alderman Donovan and Alderman Prince Voting No and Alderman Smith absent. A motion was made by Alderwoman Johnson, second by Alderman Jokerst to proceed with the second and final reading of Bill No. 4436. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4436 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: Alderman Joe Prince and Alderman Bob Donovan. Absent: Alderman Gary Smith., Motion carried 5-2-1. Thereupon Bill No. 4436 was declared Ordinance No. 4355 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:30 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

June 10, 2021

1. The signs are up at the levee. Fish and Wildlife came in and put the signs up with help from Norm Gallup and Tom Okenfuss. There is a main parking area sign and 4 signs on top of the levee. To walk the whole route is 1.67 miles from the parking lot to each and sign and back. We have some street signs to put up next that will navigate drivers to the Wildlife Refuge.
2. Remodel construction should start in about 2 weeks for the police department. We are ramping up to move boxes, take down and reassemble shelving, clean up around the areas in the basement slated for work and getting equipment moved. The police department has done a commendable job acting as movers while being shorthanded.
3. We will begin looking at the 10 year capital plan next Tuesday and work on that for a couple of weeks. I will pass out the budget calendar at the next Board of Aldermen meeting along with the questionnaire.
4. We received a little bit of extra information last Friday as ICMA had a webinar for non-entitlement units of government which include cities like Ste. Genevieve. Sue Schweiss started work on the calculation to see if we can attribute a budget shortfall from FY2019 to December 31, 2020 and put some ARPA funds in General Revenue.
5. We interviewed 3 candidates Monday night for the Tourism Director position and I will see if the committee feels we have a quality candidate to move forward or what the next move could be.

**MEMO**

May 14, 2021

To: Board of Aldermen  
From: Happy Welch  
Re: Water Main PVC Pipe

Steve Wilson advised me on Thursday, May 13, 2021 that Dave Van Leer with Cochran Engineering passed along that there was a shortage of 6" PVC piping available and that it may be hard to acquire the water main pipe in July for the N. 4<sup>th</sup> St. water main project.

Wilson was told Core and Main had an ample supply now but price increases have been going up every three days and their shipments were limited.

Wilson checked with two other suppliers, Shulte Supply and IMCO and both stated they were out of 6" water main listed pipe and did not know when they would get a shipment in or the anticipated cost.

Without this pipe the water main project would be delayed which in turn would delay street paving.

Section 140.050 Emergency Purchasing Procedures allows purchases of supplies through the open market procedure with the consent of the mayor and the department head if there is an "apparent emergency." Mr. Wilson and I discussed it with Mayor Hassler and he agreed we needed to purchase the water main pipe now to have available for the contractor this summer for the water main replacement project.

Wilson contacted Core and Main to initiate the purchase on May 13, 2021 and I am informing the board of the action taken.



## **Community Development June 2021 Staff Report Activities for 5/8/21 – 6/4/21**

### ***Historic Preservation – Heritage Commission***

- Meeting – May 17<sup>th</sup>; next tentative meeting – Tue, June 22<sup>nd</sup>
- Approved 3 COAs; 1 COA & 2 Attestations approved administratively
- SHPO Historic Preservation Grant Workshop held May 14<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup>

### ***Building Department / Code Enforcement***

- Occupancy Permits / Inspections 42
- Building Permits Issued 9
- Demolition Permits 1
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0
- Old plans organized – awaiting cabinet construction
- Beginning process to transition to 2018 (possibly 2021) ICC codes

### ***Rental Housing Advisory Commission***

- Nothing new to report – next tentative meeting July

### ***Planning & Zoning***

- No meeting in June; next tentative meeting July 1<sup>st</sup>

### ***Board of Adjustment***

- Nothing new to report

### ***Floodplain Management***

- Nothing new to report

### ***Property Maintenance***

- 2018 Focus Properties Remaining 6
- Nuisance Property Issues 5
- Vegetation Nuisance Issues 4
- Building Code Violation Issues 4

### ***Training***

- Planning & Zoning UMSL Chancellor's Certificate – completed 12/9/20

- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117<sup>th</sup> Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar - completed



## Street and Park May/June

- Cleaned storm drains
- Did some sweeping
- Patched potholes
- Mow and weed eat
- Moved file cabinets to the basement
- Repaired water valve and some pipes at the Park House
- Made new ends for the tube at the dog park
- Repaired the street lights on Main Street. There was a broken wire under the street and we were unable to pull new wires through so we had to cut and dig up the street
- Brush hog the detention basin on Progress Parkway, drainage area in Pointe Basse, Progress Parkway, St. Mary's Road
- Assisted Fish and Wildlife at the levee
- Maintenance on mowing equipment



# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **May, 2021**

### Calls for Assistance:

- SGFD responded to **23** emergency calls in **May**
- Total so far this year **77** calls, **down 1** call from last year

### Staffing:

- SGFD roster is down **6**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training May 17th was Technical Rescue Operational Support**

### Meetings Attended

Ozark Firefighters meetings – **In Perryville - Attended**  
Bi County Chiefs Meeting – **At 911 building - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Have begun the purchasing of the equipment with the grant money**

### Facility: LED Lighting

- **Project completed. Getting ready start close out paper work.**
- **Bid received and waiting for permission to proceed. Have begun contacting sandblasting companies about mobile sandblasting at the firehouse. Looking for input from painting contractor.**

### Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Ordered
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered

### Fire Radio

Our base station radio went out at the fire house. Currently exploring options repair or replace. Received notification of successful grant application, new base will be purchased soon. **Ordered should be installed Monday June 7th**

## Grants

Community Foundation Grant deadline was February 5 this year. This is a “no matching fund grant”.

We applied as the Ste Genevieve Fire Department for a new base 2 way radio and emergency lighting for the new brush truck **Purchasing has begun**

We applied as the Ste Genevieve County Technical Rescue Team for 2 ice rescue suits and 2-1 hour scba/confined space air supply bottles **Purchasing has begun**

- Found a Ozark Foundation grant for Covid relief and submitted an application for \$6,500 in equipment. Grant application was due April 1<sup>st</sup>. There is no matching money required. Application said will know if funded in 30 days. **No news yet.**
- **Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement.**

## County Firefighters Assn.:

Nothing to report

## Local & State Mutual Aid:

- Nothing new to report

## Misc.

- **Participated in Officer Pete’s return escort with flag at city hall and I was in the escort from the hospital to his home.**

## KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (2 locations)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- **L & H Rental Properties for Old Biltbest Offices**

Installed

- Windcrest Apts – Installed – Trying to catch manager on site to put keys in Completed
- **Golden Management – Small Building next to Lumberyard and Plaza Tire**

We now have **37** installed boxes in the city and **5** waiting to be installed.